

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
FEBRUARY 22, 2011 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

J. Neil Campbell, President	<i>(Operations Committee)</i>
Richard M. Ritter, Vice President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr.	<i>(Finance Committee)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Robert M. Knecht	<i>(Education & Community & Student Relations Committees)</i>
William A. Sweigart	<i>(Finance Committee)</i>
Dr. Tonya T. Taylor	<i>(Education & Community & Student Relations Committees)</i>

Student Representatives:

Kelsey McKee, Senior Class Representative
Vinasia Miles, Junior Class Representative

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the January 25, 2011 School Board meeting subject to any addition, deletions, modifications or clarifications. *(Enclosure)*

Motion: _____ Second: _____ Vote:

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the February 8, 2011 Special School Board meeting subject to any addition, deletions, modifications or clarifications. *(Enclosure)*

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An Executive Session will be held on Tuesday, February 22, 2011 at 5:30 p.m. for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
March 8, 2011	6:00 PM	All Committee Meetings	9/10 Center Auditorium
March 22, 2011	7:00 PM	School Board Meeting	9/10 Center Auditorium

BOARD PRESIDENT'S REPORT

Presentation by the Gordon Education Center Students - Eugenia Roberts, Principal

SPECIAL REPORTS
STUDENT REPRESENTATIVE’S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (School Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. FINANCE COMMITTEE (Richard Ritter, Chair)

A. Schedule of Bills Payable

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending January 31, 2011.

Fund	Paid
General Fund – 10	\$ 5,745,139.43
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	269,281.59
Capital Projects Fund 34 / 2010 GOB	1,125,932.50
New Capital Reserve Fund 38	3,995.00
Food Service – 51	133,795.20
Trust Fund – 71	0.00
Student Activities Fund – 81	39,552.09
Agency Fund – 89	6,316.93
TOTAL	\$ 7,324,012.74

B. Treasurer’s Report

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending January 31, 2011.

C. Schedule of Investments

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending January 31, 2011.

D. Golden Sage Program

RECOMMENDED MOTION: That the Board of School Directors approves the continuation of the Golden Sage Program at hourly rate of seven dollars and twenty five cents (\$7.25) for those taxpayers sixty-two (62) years old and over (taxpayers already in the program will be grand-fathered if under sixty-two (62) years). This is a routine annual action item.

E. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Deveaux, Shawn, 6.5 Hour Special Education One-On-One Aide for the Scott Middle School. Letter Dated: 1/13/11. Reason: Personal. Effective: 1/28/11.
- 2) Halfacre, Donna, 2.0 Hour Cafeteria/Playground Aide for the East Fallowfield School. Letter Dated: 1/31/11. Reason: Personal. Effective: 1/31/11.
- 3) Hicklen, Dominic, 6.5 Hour Special Education Classroom Aide for the Reeceville Elementary School. Letter Dated: 2/15/11. Reason: Personal. Effective: 2/15/11.

b. FEDERATION

- 1) Kozacheson, Kimberly, 3.0 Hour General Utility Worker for the South Brandywine Middle School. Letter Dated: 2/16/11. Reason: Personal. Effective: 2/16/11.

c. EXTRA DUTY

- 1) Bonitz, Jacklyn, 7th Grade Track Coach for the North Brandywine Middle School. Letter Dated: 1/19/11. Reason: Personal. Effective: 1/19/11.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Pavlo, Jacqueline, LTS First Grade Teacher for the Rainbow Elementary School. Posted: 1/28/11 (Frederick). Salary: \$42,400.00 (prorated). Contract: Temporary Substitute Contract. Degree: BS – Elementary Education, West Chester University. Years of Exp.: 1. Effective: 2/4/11 – 6/15/11. SP4: Approved.
- 2) Schneider, Kevin, LTS Mathematics Teacher for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Posted: 1/4/11 (Schofield). Salary: \$47,800.00 (prorated). Contract: Temporary Substitute Contract. Degree: BS – Secondary Education – Mathematics, Temple University. Years of Exp.: 6. Effective: 2/3/11 – 6/15/11. SP4: Approved.

b. CATSS

- 1) Barnett, Chowan, 6.5 Hour Special Education Classroom Aide for the Caln Elementary School. Posted: 1/6/11 (Welton). Salary: \$12.50/hr. Effective: 2/9/11. SP4: Approved.
- 2) Deveaux, Shawn, Substitute Aide for the Scott Middle School. Salary: \$10.50/hr. Effective: 2/23/11. SP4: Staff.
- 3) Halfacre, Donna, Substitute Cafeteria/Playground Aide for the East Fallowfield Elementary School. Salary: \$9.50/hr. Effective: 2/23/11. SP4: Staff.
- 4) McBall, Sequoia, Substitute Aide for the Scott Middle School. Salary: \$10.50/hr. Effective: 2/23/11. SP4: Approved.
- 5) Wallace, Margie Kaye, Substitute Cafeteria/Playground Aide, Instructional Aide and Secretary for the Reeceville Elementary School. Salary: \$9.50/hr./\$10.50/hr./\$14.00/hr. Effective: 2/23/11. SP4: Approved.
- 6) Williams, Carol, 2.0 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Posted: 11/4/10 (Sullivan). Salary: \$9.50/hr. Effective: 2/23/11. SP4: Approved.
- 7) Washington, Walter, Substitute Aide for the Scott Middle School. Salary: \$10.50/hr. Effective: 2/23/11. SP4: Approved.

c. FEDERATION

- 1) Schmidt, Denise, Food Service Substitute for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 2/23/11. SP4: Approved.

d. EXTRA DUTY

- 1) Grilley, Damon, Assistant Baseball Coach for the Coatesville Area Senior High School. Posted: 12/9/10 (Newton). Salary: \$3,168.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 2) Rickabaugh, Jason, 9th Grade Baseball Coach for the Coatesville Area Senior High School. Posted: 12/9/10 (Sano). Salary: \$2,464.00. Effective: 2010 – 2011 School Year. SP4: Pending.
- 3) Wheeler, Tara, EAP Intervention Tutor for the Reeceville Elementary School. Posted: 1/10/11 (Gulli). Salary: \$30.00/hr. Effective: 2/23/11. SP4: Approved.
- 4) Mentors for the Coatesville Area School District. Salary: \$1,000.00. If a mentor is assigned two teachers, the salary for mentoring the additional teacher is \$500. One-half (½) pay will be provided if only one (1) semester is served as a mentor. SP4: Staff.

MENTOR

Karen Bendowski – 2nd Semester
Elizabeth Rickabaugh- 2nd Semester
Peter Strong – 2nd Semester

NEW TEACHER

Caitlin Gulli
Jacqueline Pavlo
Kevin Schneider

3. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Roberts, Eugenia, Principal for the Gordon Education Center. Letter Dated: 2/7/11. Reason: FMLA. Effective: 12/21/10 – 2/4/11.
- 2) Rubincan, Arlene, IEP Facilitator for the Coatesville Area School District. Letter Dated: 2/3/11. Reason: FMLA/Medical Leave of Absence. Effective: 1/3/11 – 6/30/11.

b. CATA

- 1) Biddle, Heather, Special Education Teacher for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 1/13/11. Reason: FMLA. Effective: 3/15/11 – 6/15/11.
- 2) DiSands, Dana, Reading Specialist for the Rainbow Elementary School. Letter Dated: 1/25/11. Reason: FMLA. Effective: 1/28/11 – 4/1/11.
- 3) Douglas, Kristi, Learning Support Teacher for the Coatesville Area Senior High School. Letter Dated: 1/20/11. Reason: FMLA. Effective: 3/28/11 – 6/15/11.
- 4) Weakland, Denise, Librarian for the Friendship Elementary School. Letter Dated: 11/12/10. Reason: FMLA. Effective: 12/3/10 – 12/22/10.
- 5) Westmoreland Jr., James, English Teacher for the Coatesville Area Senior High School. Letter Dated: 1/25/11. Reason: Extended Medical Leave of Absence. Effective: 2/1/11 – 3/31/11.

c. CATSS

- 1) Hurst, Myia, 6.5 Hour Special Education One-On-One Aide for the Rainbow Elementary School. Reason: FMLA. Effective: 2/21/11 – 4/1/11.
- 2) McNutt, Irene, Technology Associate for the South Brandywine Middle School. Letter Dated: 1/20/11. Reason: FMLA. Effective: 12/13/10 – 1/21/11.

- 3) Perry, Ann, 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Letter Dated: 12/9/10. Reason: Unpaid Leave of Absence. Effective: 12/13/10 – 1/7/11.

d. FEDERATION

- 1) Book, Albert, Custodian for the King's Highway Elementary School. Letter Dated: 1/20/11. Reason: Extended Medical leave of Absence. Effective: 12/30/10 – 2/20/11.
- 2) Hamilton, James, Custodian for the Scott Middle School. Letter Dated: 1/19/11. Reason: FMLA. Effective: 1/6/11 – 2/21/11.
- 3) Heckert, Brian, Custodian for the Caln Elementary School. Letter Dated: 1/6/11. Reason: Medical Leave of Absence. Effective: 12/13/10 – 2/15/11.
- 4) Luby, Stephan, Custodian for the Coatesville Area Senior High School. Letter Dated: 2/9/11. Reason: FMLA. Effective: 1/31/11 – 4/1/11.
- 5) Newsuan, Donna, Custodian for the East Fallowfield Elementary School. Letter Dated: 12/17/10. Reason: FMLA/Medical Leave of Absence. Effective: 12/6/10 – 2/11/11.

5. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Hines, Delores, move from 6.5 Hour Special Education One-On-One Aide for the South Brandywine Middle School to 6.5 Hour Special Education One-On-One Aide for the Friendship Elementary School. (Assigned a new student.) Effective: 2/14/11.
- 2) Stewart, Roger, move from 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School to 6.5 Hour Special Education One-On-One Aide for the Scott Middle School. Posted: 1/25/11 (Deveaux). Salary: \$12.50/hr. Effective: 2/23/11.

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Gilbert, Christine, move from Substitute Cafeteria/Playground Aide for the Friendship Elementary School to 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Salary: \$9.50/hr. Posted: 9/28/10 (Tallawally). Effective: 2/23/11.

7. **Tenure**

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Shannon King – 11/28/10
Sarah McHugh – 11/05/10

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **2011-2012 Revised District Calendar**

RECOMMENDED MOTION: That the Board of School Directors approves the revised 2011-2012 Coatesville Area School District Calendar.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Chesconet Agreement**

RECOMMENDED MOTION: That the Board of School Directors approves the agreement between Coatesville Area School District and Chesconet to provide fiber optic connectivity services to the District. This is an annual agreement with the same prices as last year.

B. **Requests For Proposals for Energy Efficiency Related Facilities Improvements**

RECOMMENDED MOTION: That the Board of School Directors approves the contract with Chevron Energy Solutions Company as an Energy Services Contracting Organization (ESCO) to provide energy efficiency in six district buildings (Benner, East Fallowfield, Friendship, Reeceville, Scott and King's Highway) per the terms of Act 77 of 2004 (The PA Guaranteed Energy Savings Act).

C. **Closing of Caln Elementary School and Opening of Scott as Scott Elementary School in 2012-2013**

RECOMMENDED MOTION: That the Board of School Directors approves the 2012-2013 permanent closing of the Caln Elementary School and the conversion of the Scott Middle School from its present use as a middle school to an elementary school to service the students presently attending the Caln Elementary School.

According to Section 780 of the Public School Code of 1949, in the event of a permanent closing of a public school, the board of school directors shall hold a public hearing on the question not less than three (3) months prior to the decision of the board relating to the closing of the school. A hearing was held on November 16, 2010 on the question of the permanent closing of the Caln Elementary School and the conversion of the Scott Middle School from its present use as a middle school to an elementary school to service the students presently attending the Caln Elementary School.

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Robert Knecht, Chair*)

A. **Review of Revised Policy #223 – Use of Bicycles & Motor Vehicles – 1st Reading**

RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #223, Use of Bicycles & Motor Vehicles. (*Enclosure*)

B. **Review of Revised Policy #224 – Care of School Property – 1st Reading**

RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #224, Care of School Property. (*Enclosure*)

C. **Student Discipline Hearings**

RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Actions</u>
11DH05	In-home instruction for 30 school days.
11DH06	In-home instruction for 30 school days.
11DH07	45 day expulsion
11DH08	30 day expulsion
11DH09	15 day expulsion; Referred to the Gordon Education Center.
11DH10	30 day expulsion

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Notice of this public meeting is advertised on the District's Website.
Copies of committee minutes will be maintained in the Office of the Board Secretary.*